



General Meeting Minutes

Thursday, May 17th, 2018
BOE Conference Room

Present:

Diana Morrissey, Francesco Bruno, Esa Madoff, Janelle Bai, Alison Vogliano, Rebecca Cohen, Renee Choi

AGENDA TOPICS

1. Call to Order

2. Approval of Minutes from Prior Meeting

3. President's Report:

- Casino Night was a great night!
 - Over 20K profit was made from the fundraiser.
 - Thank you Kelly Shahdanian and Nicole Pennella for chairing the event.
 - Thank you everyone for coming and for all the donations.
 - Nicole Pennella will chair our next year's fundraiser and we are working on a new theme. We will start early planning in September.
- Teacher's Appreciation Week took place during the week of May 7th through May 11th.
 - Thank you Kelly Shahdanian and Kristen Zales for chairing the event.
 - Thank you to everyone that donated the supplies for the teacher's breakfast.
 - PTO sponsored teachers luncheon on Friday and sent sandwiches to the teachers who were not able to attend.
- International Dance took place on April 20th.
 - Thank you Kristen Zales for running the event.
 - France was a new country this year and we are open to other new countries and are looking for volunteers.
 - We will plan for this event around the same time for our next school year.
- Spring Carnival took place on April 28th.
 - Thank you Jenny Kim for another successful event.
 - We will look into new ideas to add to next year's event.
- Spring Enrichment Clubs started on April 30th.
 - We have offered new clubs this session and want to thank Angeline Sheridan for the help.
- Our current CDW Liaison, Esa Madoff has completed her term on the Executive Board. Thank you for your time and dedication to the Board.

4. New Business

- TBD Book Fair will take place on May 24th, from 3 – 6:30 PM.
 - Spring Book Fair has been brought back and we are giving it another try to help students kick off summer reading.
 - Students will be pulled out to make their wish list during the school day to help parents purchase the books on their list.
 - Sign up genius was sent out and we are looking for volunteers for setting up, breaking down and to help during the event.
 - It was noted that the Kindergarteners have their field trip scheduled on this day during the meeting. Summer reading list will be sent out prior to the event to help the Kindergarten parents prepare for what they would like to purchase and the book fair is open after school.
 - Katie D’Angelis and Nicole Pennella will be co-chairing this event.
- CDW Assembly with Brent Daniels will take place on May 23rd.
- Kindergarten Round up is on June 1st.
 - We are initiating a new approach this year. We will not be having speakers but will have tables set up with stations (i.e. Girl Scouts, PTO, Nurse station) to enable parents to freely explore and familiarize with what the school offers.
- International Food Festival for CDW will be on June 5th.
- Field Day will take place on June 8th and Ms. Straubinger scheduled an Author visit with Michael Black & Debbie Ridpath Ohi for that day as well.
- 4th Grade Crossing Over and 8th Grade graduation activities are going well.
- CDW Art Show is in the planning process. The date will be confirmed as soon as we know.
 - We will not be using the same company as we have for TBD Art Show. The art teacher will be making her own frames.
- We will be utilizing School Tool Box again for 2018-2019 school year.
 - Please do not order yet, as the lists have not been updated.
- Boosterthon is scheduled for October 19th and will start with a one week kick off.
- Talent Show
 - Students will be performing on a night in June. Date will be announced once it’s confirmed with Mr. Cooper.
 - Suggestion was made to include parents as audience as we do for International Dance.

Elections

- Following nominees have been voted in by majority and will serve as:
 Janelle Bai – Treasurer
 Rebecca Cohen – Communications Director
 Renee Choi – CDW Liaison
 - Thank you all for your participation in the elections.

5. Financial Report

- Quarterly financial report will be posted on our website.

Announcements

- Box Tops are due on May 30th.

Suggestions & Feedbacks

- Ms. Melissa DelRosso raised concerns over an incident that occurred during the BOE Meeting on March 19th, involving one of our members. Please refer to the attached document.
 - Double click to open attachment

- The Board will further investigate this matter and follow up with Ms. DelRosso.
- Concerns were raised by a parent volunteer over students ordering two slices for pizza lunch but only receiving one apple sauce.
 - As per our policy, only one applesauce is given to a student participating in pizza lunch, regardless of the number of slices ordered.
 - To avoid further confusion for parents, a suggestion was made to clarify in the sale description stating that only one apple sauce will be provided.
 - The Board has been in continuous discussion about the cost and management of the apple sauce and will further evaluate the matter.
- Questions were asked about the High School Scholarship applications.
 - We are waiting on the final count and Diana Morrissey will follow up with an update.
- Questions were asked about future projects.
 - We are waiting for Mr. O'Neil to finalize the ideas/plan for the outdoor classroom.
 - We have received proposals/bids from two companies for design and are open to others. The request for proposals has been posted to the website.
 - A suggestion was made that another Board member be in charge of this project and the Board agreed to assign.
- A suggestion was made to follow other towns in allowing the membership to vote on the PTO's annual projects, as opposed to having the Board alone decide where the money is spent. We will further discuss this matter and investigate how other towns do it.
- Questions were asked about allowed time frame/duration for committee sign up.
 - The Board had prepared a committee list for sign up during this and the previous General Meetings. This is also available online.
 - Suggestion was made to send out email blast announcing the start of the sign ups.

From the Board,

It is hard to believe that the year has almost come to an end. Thank you all for your participation throughout the year. We look forward to starting a great year in September and wish everyone a happy summer!